



## Domicile Address Procedure

For all .nl registrants living or registered outside the Netherlands, SIDN's office address serves as a domicile address. That address is 'C/o SIDN, Meander 501, 6825 MD, Arnhem, The Netherlands'.

The domicile address has a legal function: anyone may lawfully use it to have writs and other formal documents relating to the registration or the .nl domain name served on the registrant by a Dutch court bailiff. SIDN will then forward the documents to the registrant, in accordance with the following procedure:

- a. If a bailiff serves a writ or other such document on a registrant at SIDN's address, SIDN will take delivery of the document and establish whether the registrant has in fact chosen to use SIDN's address as a domicile address. If it proves that the registrant has not done so, SIDN will inform the bailiff accordingly and will return the document to the bailiff. Otherwise, SIDN will:
  - digitise the document and forward the digital copy twice by e-mail to the registrant's administrative contact address within three working days;
  - forward the digital copy of the document once (for information) to the administrative contact address of the registrar that manages the relevant registration; and
  - forward the original document by registered post to the registrant's address, as recorded in SIDN's systems.
- b. SIDN is not responsible for the safe delivery of the messages it sends.
- c. On the registrant's behalf, SIDN is willing to take delivery at its address only of writs and other documents served by a bailiff. Post and other documents delivered by other means will not be forwarded. This also includes documents received from the WIPO Arbitration and Mediation Center in the context of the Dispute Resolution Regulations for .nl Domain Names. SIDN may return such items to the sender, but is not obliged to do so.
- d. SIDN's obligations do not extend beyond those set out in these conditions. SIDN's liability is limited, as described in the General Terms and Conditions for .nl Registrants.