

## Minutes adopted on 11 June 2012

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## Summarised SB minutes of 18 March 2013

Date	18 March 2013
Venue	Oxford
Present	EH Schuyer (ES)- chair, F Eisner (FE), E Huizer (EH), RA Meijer (RM), P van Schelven (PS), C van der Valk (CV), W van Waveren (WW), MC Westermann (MW),
Guest	Peter de Jong (PJ) agenda item 6
Author	Sharon van Dort
Classification	Public

### 1. Opening and Chairman's welcome

The Chairman opened the meeting and welcomed everyone present.

### 2. Minutes of 21 November 2012 and 19 September 2012

The minutes and summarised minutes were adopted and the associated decision and action lists were reviewed.

### 3. Notifications & items received

SB members were informed about various matters including the following:

- a. ICT developments, including system availability
- b. Legal matters and developments
- c. Market developments, including new ccTLDs and gTLDs
- d. New business
- e. Update regarding RA, in which RM explained that cooperation with the RA Board needed to be improved
- f. Status update regarding SIDN Labs

#### **Memo from R Meijer regarding maintenance window of 9 February 2013**

RM spoke about the memo and said that mistakes had been made that should not have been made. Various steps had been taken to prevent recurrence.

#### **Minutes of Security & Stability Committee**

The Security & Stability Committee meets twice a year. The minutes of the meeting of 12 August were presented and their contents noted. The minutes of the meeting of 12 March were not available at the time of the meeting.

#### **Audit Committee Minutes**

MW confirmed that the Audit Committee had concluded that SIDN's financial management and monitoring were in good order.

### **4. Supervisory Board**

#### **Retirement of Messrs Eisner and Westermann**

##### *Retirement/replacement of Fred Eisner*

On 1 April 2013, Fred Eisner will complete the maximum permitted period of office and will accordingly retire from the SB of SIDN and Board of Governors of ENUM. The SB agreed unanimously to the appointment of Simon Hania to succeed Fred Eisner.

##### *Retirement/replacement Michiel Westermann*

On 1 April 2013, Michiel Westermann will also complete the maximum permitted period of office and will accordingly retire from the SB of SIDN and Board of Governors of ENUM. Discussions with candidates to succeed Michiel Westermann are in progress. The chosen individual must be suitable to assume the chair of the SB next year, when Eddy Schuyer retires.

#### **Decision regarding remuneration of SB members in 2013**

The SB agreed unanimously to the proposal that there should be no change to SB members' remuneration for the year 2013.

### **5. Finance**

#### **Proposed introduction of charge periods and associated fees**

The SB was asked to approve the introduction of a billing system based on optional order periods (month, quarter and year) and associated fees. The SB approved the proposal, subject to the condition that the basic (quarterly) registry fees remain unchanged.

#### **Proposed reduction in fees for retrieving domain names from quarantine**

The SB was asked to approve a reduction in the fees for retrieving .nl domain names from quarantine. When the fees were introduced in 2008, SIDN chose – in consultation with registrars – to set them relatively high, to deter registrars from treating cancellations lightly. However, the current belief was

that the fees should be aligned with those charged by SIDN's peers. The SB agreed unanimously to the proposed reduction.

#### **Q4 2012 report**

The following aspects of the report were discussed:

Actual performance Q4 2012

Actual performance 2012 in relation to the autumn prognosis

Actual performance in relation to the budget

Balance sheet

The SB had no questions regarding the Q4 2012 report.

#### **Finance 2012: annual accounts and audit**

The annual accounts for 2012 were adopted. The result was added to the general reserve.

#### **Discharge of the CEO**

The meeting discharged the CEO in respect of the policies pursued in the year 2012.

#### **Annual report 2012**

The contents of the annual report were approved, subject to a number of editorial and material revisions.

### **6. Corporate governance**

In the context of corporate governance, the following reports were discussed and approved.

- SB report
- CEO's statement
- Security & Stability Committee report
- Appointments Committee report
- Audit Committee report

### **7. Other business & closure of meeting**

The chairman pointed out that the meeting was the last that Fred Eisner and Michiel Westermann would attend and thanked them both for their input and teamwork over the years.