



## Privacy Policy

.nl Domain Name Portfolio Checker (DPC)

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**Title of application/study**

.nl Domain Name Portfolio Checker (DPC)

**Policy start date**

01-10-2016

**Purpose of application/study**

The DPC is a service whose purpose is to provide the subscribing registrant with a list of all the domain names registered to that registrant, plus the associated registration data.

**Personal data**

The registrant (natural person) must prove their identity to us by means of:

- A copy of a valid identity document

The latter strict identification requirement serves to ensure that we do not release personal data to any unauthorised person.

A legal entity is required to identify itself by providing:

- An extract from the Chamber of Commerce Trade Register; and
- A copy of a valid identity document for the natural person requesting the list on behalf of the legal entity

If the registrant is a legal entity, the service applicant must also demonstrate that they are authorised to make the application on behalf of the legal entity.

In that context, we accept an identity document for the applicant, or a copy of an ID card issued by the employer bearing the applicant's name, or a business card or similar.

The applicant is also required to provide:

In all cases:



- Name (matching identity document or name/trading name registered with Chamber of Commerce)
- If the applicant is a legal entity: Trade Register number
- Postcode and city

Where applicable, the applicant is required to additionally provide superseded data, such as former trading names, former office address, postcode and city.

The list of domain names contains the following data, where relevant for each listed domain name:

- Status of the domain name
- Name of the registrar
- Registrant's name, exactly as recorded in the DRS
- Street
- Postcode
- City
- Country
- Trade Register number

#### Legitimate basis

It is in the interest of a subscribing registrant to have an overview of all domain names registered to that registrant, and of the associated registration data. The desire to have such a list is the reason why the registrant subscribes to the service.

#### Filters

There is a risk of SIDN providing a service subscriber with details of domain names (including registration data) that are not actually registered to the subscriber. To minimise that risk, we employ the following safeguards:

The results of searches performed using data provided by the applicant are subject to visual human review. The review involves everything being checked by two people acting independently. In cases of doubt, registration data is withheld regarding any domain names registered to natural persons.

#### Retention

All data is recorded in the CRM and therefore subject to CRM policies, including retention policy.

#### Access

Access to the system is restricted to those individuals who require access in order to perform their duties (R&S personnel and SIDN managers).



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Publication/sharing	Data relating to a domain name is shared only with that domain name's registrant (service subscriber).
Type	Production
Other security measures	With effect from 17-02-2017, all lists are sent by encrypted e-mail.